

Board of Education  
Unified School District #345

Minutes of the regular meeting held November 12, 2007. (UNOFFICIAL)

The Board of Education, Seaman Unified School District No. 345, Shawnee County, Kansas, held its regular meeting November 13, 2007 6:00 P.M., at the Seaman Education Center, 901 NW Lyman Road, Topeka, Kansas 66608.

**CALL TO ORDER:** Mr. Boyd called the meeting to order at 6:00 P.M.

**ATTENDANCE:** Mr. Mark Boyd, Mr. Greg Hanna, Mr. Frank Henderson, Mrs. Ann Minihan, Mr. Fred Patton, Dr. Bill Rollins, Mr. Mike Mathes, Superintendent of Schools, Dr. Rob Balsters, Deputy Superintendent, Dr. Carolyn Orozco, Assistant Superintendent, Craig Carter, Assistant Curriculum Director, and Pat Lichter, Clerk of the Board.

#### **HVAC Purification System**

Mr. Boyd introduced Mr. Mark Law with the firm of PCI Mechanical Service and he and his associates presented information on HVAC Purification System.

#### **Recess**

At 6:55 P.M. Mr. Boyd called a short recess and at 7:07 P.M. reconvened the meeting.

**Also attending:** Karen and Mindy Ranker, Syndia Coursen, Carey Willmer, Mary Beck, Barbara Hollingsworth, Corey Dehn, Margaret and Tom Reeb, and Kelley Rollins.

**Pledge of Allegiance:** Mr. Hanna led the audience in the Pledge of Allegiance.

#### **Prayer**

Mrs. Minihan offered a prayer.

#### **PRESIDENT'S REMARKS:**

Mr. Boyd welcomed everyone to the Board Meeting. Mrs. Minihan reported on the Technology and Learning Conference she attended in Nashville, TN. Mr. Patton and Mr. Henderson reported on the KASB Fall Regional meeting they attended in Burlingame.

#### **SUPERINTENDENT'S REMARKS:**

Mr. Mathes shared that Intergovernmental is November 20, 7:00 A.M. at Washburn University. The Board tours at Seaman High School on November 13 and North Fairview on November 20, both at 11:45 A.M.

**PUBLIC COMMUNICATIONS:** None

**ADOPTION OF AGENDA:** Mr. Boyd moved, seconded by Mr. Hanna, to accept the agenda as presented.

Motion passed 6-0.

**DISPOSITION OF BUSINESS BY CONSENT:** Mr. Henderson moved, seconded by Dr. Rollins, to approve the Disposition of Business by Consent as presented. Motion passed 6-0.

Disposition of Business by Consent included acceptance of:

- A. Minutes of the regular October Board Meeting, October 8, 2007.
- B. Claims as presented: Handwritten checks: Our monthly expenditures #'s 55583 - 55882, Food Service Expenditures #'s 58883 - 55928, 55929, 55930, 55931, Food Service Accruals- Payroll #'s

55932 - 55941, Our Accruals - Payroll #55942 - 55976, 55977, 55978, 55979, 55980, 55981, 55982, 55983, 55984, 55984, 55986, 55987, 55988, 55990, and 55991.

- C. Classified Contracts: Dennis Berger (Cust/SHS), Donna Park (Para/RO), Janice Richter (Para/EI), Kay Wischropp (Para/LJH), Mark Stanley (Coach Assist./LJH), and Roberta Gallagher (Para/NF).
- D Certified/Supplemental Contracts: Rebecca Clarke (Occupational Therapist, Bob Calderwood (Bowling coach), Chad Uhler (Assist. Bowling Coach), Lisa Martinez (Cheerleading Sponsor), Scott Petersen (Sub Bus Driver), Wanda Brandenburg (FS), and Heather Hurd (FS).
- E. Approved hiring of part time para, Roberta Gallagher, sister of Vi Gehrke at North Fairview.
- F. Approved district credit card expenditures as presented.

## **DISCUSSION ITEMS**

### **Hear Budget/Enrollment Update**

Dr. Balsters updated the Board on the published budget and the enrollment increase for the 2007/08 school year.

### **Hear Curriculum Report**

Dr. Orozco and Mr. Carter updated the Board on the following: Freshmen Center, Seaman Middle School, Staff Development, Bullying Policy, Teacher Recruiting, American Education Week, Fall Sports Team Recognition, Red Ribbon Week, District Math Committee, and the Calendar Committee.

### **Hear First Reading of District Bullying Policy**

Dr. Orozco presented the first reading of the district Bullying Policy.

### **Hear First Reading of District Advertising Policy**

Dr. Balsters presented the District Advertising Policy.

### **Hear Update on Northern Hills/Logan Projects**

Dr. Balsters updated the Board on the progress of the Northern Hills/Logan Lease-Purchase Project.

### **Hear Calendar Committee Report**

Mr. Carter reported on the calendars presented to the Calendar Committee.

Mrs. Minihan moved, seconded by Dr. Rollins, to approve Calendar B for the 2008/2009 school year. Motion passed 6-0.

### **Hear Landscaping Proposals for Construction Project**

Mr. Mathes presented the Landscaping Proposals for the construction project.

## **ACTION ITEMS**

### **Consider District Promotion Ceremony Policy**

No action taken.

### **Consider Notice of Hearing for the Closing of Logan, East Indianola, Lyman and Indian Creek**

Mr. Hanna moved, seconded by Dr. Rollins to direct the Superintendent to publish the Notice of Hearing for the closing of Logan, East Indianola, Lyman and Indian Creek. Motion passed 6-0.

### **Consider Construction Bids**

#### **Seaman High Drainage Area - Construction**

Dr. Rollins moved, seconded by Mr. Hanna, to approve the low bid of \$17,939.00 from ATM Concrete, Inc., to install a 790' concrete drainage structure for the ditch area east of the high school. Motion passed 6-0.

#### **Seaman High Office Furniture – Construction**

Mr. Hanna moved, seconded by Mrs. Minihan, to approve the bid of \$19,089.67 from Corporate Express for furniture for the new office area at Seaman High School. Motion passed 6-0.

**Seaman High Auditorium Sound System Hardware - Construction**

Mrs. Minihan moved, seconded by Mr. Patton, to accept the bid of \$76,633.00 from Cytek for the Seaman High auditorium sound system hardware. Motion passed 6-0.

**Seaman High Auditorium Sound System Installation - Construction**

Mr. Patton moved, seconded by Mr. Hanna, to accept the bid of \$16,850.00 from Cytek for the installation of the sound system in the Seaman High Auditorium. Motion passed 6-0.

**PERSONNEL**

**Consider District Health Benefit for Ed Cowen, Jamie Hawk, Katherine Koch, Brenda Dageford, Bob Camien, Mike McGovern, Denise Lohness, Larry Ditmer, and Carolyn Ritchey**

Mrs. Minihan moved, seconded by Mr. Henderson, to approve the health insurance benefits for: Ed Cowen, Jamie Hawk, Katherine Koch, Brenda Dageford, Bob Camien, Mike McGovern, Denise Lohness, Larry Ditmer and Carolyn Ritchey, upon their retirement, until they reach Medicare eligibility. Motion passed 6-0.

**ADJOURNMENT:**

Mr. Hanna moved, seconded by Mr. Patton, to adjourn the meeting. Motion passed 6-0.

The meeting adjourned at 9:05 P.M.

Pat Lichter, Clerk  
Seaman Board of Education