

Board of Education
Unified School District #345

Minutes of the regular meeting held September 10, 2007. (UNOFFICIAL)

The Board of Education, Seaman Unified School District No. 345, Shawnee County, Kansas held its regular meeting September 10, 2007, 6:00 P.M. at the Seaman Education Center, 901 NW Lyman Road, Topeka, Kansas 66608.

CALL TO ORDER/ BOARD WORK SESSION AT 6:00 P.M.

Mr. Boyd called the meeting to order at 6:00 P.M.

ATTENDANCE: Mr. Mark Boyd, Mr. Greg Hanna, Mr. Frank Henderson, Mrs. Ann Minihan, Mr. Fred Patton, Dr. Bill Rollins, and Mr. Keith Sowards.

Also attending: Dr. Rob Balsters, Deputy Superintendent, Dr. Carolyn Orozco, Assistant Superintendent, Mr. Craig Carter, Assistant Curriculum and Personnel Director, Pat Lichter, Clerk of the Board, Mr. Paul Crawford, Chris Tuck, Carey Willmer, Dennis Richter, Clifford Hurst, Karen Olson Thomas, Mary Beck, and Dedra Raines.

Maintenance Department Report

Maintenance Director, Mr. Crawford, gave the Board a report on the maintenance department, the number of work orders completed, and the progress being made on District projects.

RECALL TO ORDER: Mr. Boyd called the meeting back to order at 7:00 P.M. Dr. Rollins led the audience in the Pledge of Allegiance.

PRAYER: A prayer was given by Mrs. Minihan.

PRESIDENT'S REMARKS: Mr. Boyd gave a summary of his thoughts on the recent Board President's meeting that he attended in Topeka, with the surrounding school district Board Presidents.

SUPERINTENDENT'S REMARKS:

Mr. Mathes was not in attendance. Dr. Balsters, Deputy Superintendent, shared that the Region Two Kansas Teacher of the Year Banquet is Sunday, September 16th at the Capitol Plaza here in Topeka at 12:00 P.M. Seaman is well represented by our elementary representative for the district, Christine Ketron, Rochester Elementary teacher, and our secondary representative, Shelly Prengal, Seaman High School teacher; Intergovernmental Council meets at Washburn, Tuesday, September 18, 7:00 A.M.; the KASB fall regional is October 17th in Burlingame; the 2007 KASB Convention meeting is in Overland Park, on December 1-2; and the NSBA Conference is scheduled for March 29 to April 1 in Orlando, FL.

PUBLIC COMMUNICATIONS: None

ADOPTION OF AGENDA: Mr. Boyd moved, seconded by Mr. Sowards, to accept the agenda with the following changes:

Add: 6C Classified contracts: Neil Dunham (SpEd Para), Jason Harris (Mechanic), Michelle Brush (FS), Christina Crawford (FS), Marlene Handke (FS), Terri Neiswender (FS), and Jeffery Price (FS).

Add: 6K donation of \$100.00 from Re/Max Agent Marci Lindsay.

Motion passed 7-0.

DISPOSITION OF BUSINESS BY CONSENT: Mr. Henderson moved, seconded by Mr. Hanna, to approve the Disposition of Business by Consent as presented. Motion passed 7-0.

Disposition of Business by Consent included:

- A. Minutes of the Regular Board meeting on August 13th, 2007.
- B. Claims as presented, including handwritten checks Food Service Expenditures #-s 54801 - 54922, Monthly Expenditures #'s 54823 - 55040, FS Payroll Accruals #'s 55045 - 55065, and handwritten check #'s 55066, 55067, 55068, 55069, 55070, 55071, 55072, 55073, 55074, 55075, 55076, 55077, 55078, 55079, and 55080.
- C. Classified Contracts: Bill Gehrke (Cust./NF), John Kendall (SpEd Para/EI), Myrna Lawrence (SpEd Para/RO), Kelly Legleiter (SpEd Para/IC), Michelle Parker (Para/WI), Amy Schmidt (Para/EI), Tina Wright (SpEd Para/PH), Jennifer Anderson (SpEd Para/LJH), Tricia Deedrick (SpEd Para/LJH), Donna Gillless (SpEd Para-SH/LJH), Janell Marchello (SpEd Para/SHS), Neil Dunham (SpEd Para/LJH), Jason Harris (Mechanic/TR), Michelle Brush (FS), Christina Crawford (FS), Marlene Handke (FS), Terri Neiswender (FS), and Jeffery Price (FS).
- D. Certified Contracts: Gina Scali (Elmont) and David Murdie (SHS).
- E. Received 2006-2007 Building Rental Report. We received \$2,776.00 from building rentals during the 2006/07 school year.
- F. Received In-district/Out of District Transfer request and approvals.
- G. Approved Capital Outlay Bids as follows:
 - 1. Approved Seaman Education Center carpet replacement in the low bid of \$13,254.00 from Zack Taylor Contracting, Inc.
- H. Approved Out of State Student Travel Requests as follows:
 - 1. Approved Susan Sittenauer and student request to attend the National History Day competition in College Park, Maryland on June 7-12, 2008.
 - 2. Approved Gina Stanley and student request to attend the FLBA National Leadership Conference in Atlanta during of June 2008.
 - 3. FBLA National Fall Leadership Conference in Cincinnati on November 9 & 10.
 - 4. Approved Mrs. Whitley and student request to attend the FCCLA Cluster Meeting in Orlando, FL in July 2008.
 - 5. Approved Mrs. Whitley and student request for attendance to the National FCCLA Meeting in Anaheim, CA for approximately 5 students.
 - 6. Approved David Ralph and student request for attendance to the NFL National Tournament to be held in Las Vegas, Nevada on June 16-21, 2008; estimate that four students may qualify.
 - 7. Approved David Ralph and student request to attend the NCFL Grand National Tournament in Appleton, WI on May 24-26, 2008, with an estimated five students qualifying.
 - 8. Approved Mr. Huff and Show Choir students to attend a show choir competition Tuesday, October 23th in Peru, NE.
 - 9. Approved Cary Stahly and band to go to Orlando, FL, March 13-19 to participate in the "Living the Dream" parade.
 - 10. Approved David Murdie and student request to attend the National FFA Convention in Indianapolis in early October, with approximately six students attending.
 - 11. Approved Diane Heusted and student request for 10-12 students to attend the International Thespian Society Conference in Lincoln, NE, during the third week of Jun
 - 12. Approved Ed Tolin and students to attend Close Up Trip to Washington DC in March, 2008.
 - 13. Approved Ed Cowen and students to go to Mountain View, AR for their annual science trip, October 12-14, 2007.
 - 14. Approved Larry Miller and his science students to attend the 32nd Annual Survey of the Amphibians, Reptiles, and Turtles of Southern Sumner County, KS, April 22-26, 2008.
 - 15. Approved Penny Guy and Patti Herbster request to continue with the Field Ecology Trip to Colorado in June of 2008.
- I. Approved District Credit Card Expenditures as listed.
- J. Approved increase from \$500.00 to \$650.00 of the Board contribution for National Qualifiers.
- H. Approved a \$100.00 donation from Remax agent Marci Lindsay for Northern Hills band on behalf of Lisa Pinkley.

DISCUSSION ITEMS:

Hear Enrollment Updates

Dr. Orozco updated the Board on current enrollment numbers throughout the district.

Hear Curriculum Report

Dr. Orozco and Mr. Carter updated the Board on the Freshman Center, Seaman Middle School, Program Planning Guides, Seaman Homecoming, ACT test scores, Measures of Academic Progress (MAP) assessments, American School Health Association visit, and the Anti-Bullying Committee update.

Hear Physical Plant/Budget Update

Dr. Balsters updated the Board on improvements underway at the buildings and the budget information available.

ACTION ITEMS:

BIDS

Consider Seaman High School Shop Area Ductwork

Mrs. Minihan moved, seconded by Dr. Rollins, to accept the low bid from Stevenson Company, Inc. in the amount of \$9,400.00 to fabricate and install exhaust ductwork for the metal and wood shop areas at the high school. Motion passed 7-0.

Consider Computerized Router System for the CADD Class

Dr. Rollins moved, seconded by Mr. Patton, to approve the bid of \$9,109.95 from Applied Robotics, Inc., which includes a 3-dimensional software package. Motion passed 7-0.

Consider HTK Contract for Northern Hills/Logan Construction

Dr. Rollins moved, seconded by Mr. Hanna, to approve the contract for HTK's fees for design through construction at \$139,000.00 for the Northern Hills addition and \$196,000.00 for the Logan remodel. Motion passed 7-0.

Resolution to Combine 7th and 8th Grade Students

Mr. Boyd moved, seconded by Dr. Rollins, to resolve to combine the 7th and 8th grade Seaman students during the 2008/2009 school year. Motion passed 7-0.

Consider Automated Calling System

No action taken by the Board.

Consider Additional Maintenance Personnel

Mr. Patton moved, seconded by Mr. Sowards, to hire additional maintenance persons as presented to the Board. Motion passed 7-0.

Consider Community Information/Website Director

No action taken by the Board

Consider Increasing Bid Limit from \$5,000.00 to \$10,000.00

Mr. Sowards moved, seconded by Dr. Rollins, to increase the bid limit from the current \$5,000.00 to \$10,000.00 without pre-board approval. Mr. Hanna made a substitute motion, seconded by Mrs. Minihan, to increase the current bid limit to \$10,000.00 without pre Board approval, limited to the 5 year facilities items, emergency items, and construction related expenditures. Motion passed 7-0.

Consider \$25,000 Payment for Optimist Parking

Mr. Patton moved, seconded by Mrs. Minihan, to approve the payment of \$25,000.00 for the Optimist parking lot, contingent on the Optimist Club signing the new contract between the District and the Optimist Club. Motion passed 7-0.

PERSONNEL

Consider District Nepotism Exception

Mr. Hanna moved, seconded by Mrs. Minihan, to approve hiring Bill Gehrke as the evening custodian at North Fairview Elementary, where his wife is employed as the school secretary. Motion passed 7-0.

ADJOURNMENT

Mr. Hanna moved, seconded by Mrs. Minihan, to adjourn the meeting. Motion passed 7-0.

The meeting adjourned at 8:50 P.M.

Pat Lichter, Clerk
Seaman Board of Education